



Reigate and Banstead Borough Council

Notice of Key Decisions and Corporate Forward Plan

Published: 20 July 2022

This Notice gives 28 days' notice that the Executive of Reigate and Banstead Borough Council intends to make a key decision or make a decision in private. Other decisions by the Executive and Council are also included. Documents submitted to the decision making body for consideration may be downloaded from the Council's website. The Membership of the decision-making bodies at which a key decision can be made are shown below.

The Executive
M Brunt, Leader of the Council
T Schofield, Deputy Leader, Finance and Governance
T Archer, Investment and Companies
R Ashford, Community Partnerships
R Biggs, Planning Policy and Place Delivery
N Bramhall, Neighbourhood Services
E Humphreys, Economic Prosperity
V Lewanski, Policy and Resources
C Neame, Housing and Support
K Sachdeva, Leisure and Culture

The Commercial Ventures Executive Sub-Committee
T Archer, Chair
V Lewanski, Vice-Chair
M Brunt, Leader of the Council
T Schofield, Deputy Leader

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
July								
<i>Pat Main, Interim Head of Finance</i> <i>David Brown, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Medium Term Financial Plan 2023/24 to 2027/28 To review the Medium Term Financial Plan 2023/24 to	14 Jul 2022	21 Jul 2022	28 Jul 2022	Open	KEY

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			2027/28.					
<i>David Brown, Finance Manager, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Capital Investment Strategy 2023/24 to 2027/28 To approve the Capital Investment Strategy 2023/24 to 2027/28.	14 Jul 2022	21 Jul 2022	28 Jul 2022	Open	KEY
<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Investment and Companies	Head of Paid Service	Companies Performance Update - Spring 2022 To consider an update on the performance of Council companies.	16 Jun 2022	21 Jul 2022 To be considered by CVESC on 21 Jul 2022		Part exempt Commer cially Sensitive	
<i>Joyce Hamilton, Deputy Monitoring Officer</i>	Portfolio Holder for Investment and Companies	Chief Executive	Shareholder Actions 21 July 2022 - EXEMPT For the Commercial Ventures Executive Sub-Committee to act in its capacity as shareholder/partner representative for the Council's owned or part owned companies.		21 Jul 2022 To be considered by CVESC on 21 Jul 2022		Fully exempt	KEY
<i>Kate Brown, Head of Organisational Development, Ann Slavin, Interim Strategic Head of</i>	Portfolio Holder for Corporate Policy and Resources	Director of Place	Senior Management scoping/benchmarking and recommendations to Council To approve the			28 Jul 2022	Fully exempt	

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<i>Corporate Resources</i>			Recommendations from the Employment Committee related to the terms of service for the Head of Paid Service as well as approve the appointment of a permanent Section 151 officer.					
<i>Alex Vine, Democratic and Electoral Services Manager</i>	Leader of the Council	Head of Paid Service	<p>Petition: Condemn Crispin Blunt MP for saying people didn't follow Covid lockdown rules</p> <p>To consider a petition about Crispin Blunt MP's comments in relation to compliance with COVID lockdown rules.</p>			28 Jul 2022	Open	
September								
<i>Richard Robinson, Head of Housing</i>	Portfolio Holder for Housing and Support	Chief Executive	<p>The Purchase of Temporary & Emergency Accommodation</p> <p>To seek approval of a budget to purchase temporary & emergency accommodation and to carry out remedial works as necessary.</p>		15 Sep 2022		Part exempt Budget information around remedial works are sensitive due to the need to procure	KEY

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							works.	
<i>Head of Corporate Policy, Dan Woodard, Sustainability Project Officer</i> <i>Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Environmental Sustainability Strategy: Annual Report To provide members with an update about progress towards delivery of the Council's Environmental Sustainability Strategy	8 Sep 2022	15 Sep 2022		Open	KEY
<i>Andrew Benson, Head of Planning, Ian Dunsford, Planning Policy Manager</i>	Portfolio Holder for Planning Policy and Place Delivery	Director of Place	Local Plan - Local Development Scheme To agree initiation and timetable for a new Local Plan.	8 Sep 2022	15 Sep 2022	22 Sep 2022	Open	KEY
<i>David Brown, Finance Manager, Luke Harvey, Project & Performance Team Leader, Pat Main, Interim Head of Finance</i>	Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate Policy and Resources Deputy Leader and Portfolio Holder for Finance and Governance, Portfolio Holder for Corporate	Head of Corporate Policy, Interim Head of Finance	Quarter 1 2022/23 performance report To receive an update on performance in Q1 2022/23.	8 Sep 2022	15 Sep 2022		Open	

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	Policy and Resources							
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q1 2022/23 To receive an update on risk management in Q1 2022/23		15 Sep 2022 To be considered by Audit Committee on 6 Sep 2022		Open	
<i>Pat Main, Interim Head of Finance</i> <i>Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Treasury Management Strategy Outturn 2021/22 To report to members the performance of the Treasury function in the financial year 2021/22.		15 Sep 2022	22 Sep 2022	Open	
November								
<i>Jacqueline Aboagye, Finance Manager, David Brown, Finance Manager, Pat Main, Interim Head of Finance, Simon Rosser, Head of Revenues, Benefits and Fraud</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Service & Financial Planning 2023/24 To approve draft budget proposals for 2023/24.		17 Nov 2022		Open	KEY

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<i>Andrew Benson, Head of Planning, Tanya Mankoo-Flatt, Principal Planning Development Officer</i>	Portfolio Holder for Planning Policy and Place Delivery	Director of Place	CIL Strategic Infrastructure Programme 2023-2028 To agree the strategic infrastructure programme for CIL projects to be funded 2023-2028.		17 Nov 2022		Open	KEY
<i>Pat Main, Interim Head of Finance, Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance and Governance	Interim Head of Finance	Treasury Management Strategy Mid-Year Report 2022/23 To consider the Treasury Management Mid-Year Report 2022/23.		17 Nov 2022	1 Dec 2022	Open	
December								
<i>Tom Borer, Policy Officer, Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Investment and Companies	Head of Corporate Policy	Commercial Strategy: Progress Update To provide members with a progress update about work aligned with the Council's commercial strategy and objectives	8 Dec 2022	15 Dec 2022		Part exempt The report may contain commercially sensitive information	
<i>David Brown, Finance Manager, Luke Harvey,</i>	Deputy Leader and Portfolio Holder for	Head of Corporate Policy, Interim Head of	Quarter 2 2022/23 performance report	8 Dec 2022	15 Dec 2022		Open	

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<i>Project & Performance Team Leader, Pat Main, Interim Head of Finance</i>	Finance and Governance, Portfolio Holder for Corporate Policy and Resources	Finance Head of Corporate Policy, Interim Head of Finance	To receive an update on Q2 2022/23 performance					
<i>Luke Harvey, Project & Performance Team Leader</i>	Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy	Risk management - Q2 2022/23 To receive an update on Q2 2022/23 risk management.		15 Dec 2022		Open	
Pending								
<i>Kirsty Jane Hill, Democratic Services Officer</i>	Portfolio Holder for Investment and Companies Portfolio Holder for Investment and Companies	Head of Paid Service Head of Paid Service	Shareholder Actions: Greensand Holdings Limited To seek approval for Director appointment for Greensand Holdings Limited.				Part exempt	
<i>Tanya Mankoo-Flatt, Principal Planning Development Officer</i>	Portfolio Holder for Planning Policy and Place Delivery Portfolio Holder	Head of Planning	Draft Horley Business Park Supplementary Planning Document for Consultation To seek approval to consult on the draft Horley Business Park				Open	

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	for Planning Policy and Place Delivery		Supplementary Planning Document (SPD) and delegated authority to make any factual changes needed to the consultation documents needed before consultation					

What is a key decision?

Article 14 of the Council's constitution defines a key decision as a decision that is likely to: (i) result in the Council incurring expenditure which is, or the making of savings which are, significant (in excess of £250,000 or 10% of the budget allocated to that particular service); or (ii) be significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Council's area.

Notice of Private Meetings

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the above items (marked as part-exempt or exempt above) are likely to be considered in private at a meeting of the Council's Executive (or its sub-committees). Should you wish to make representations in relation to a meeting being held in private for consideration of any exempt or part-exempt items listed above, you should contact Democratic Services by no later than 14 clear calendar days before the relevant meeting.

Mari-Roberts-Wood

Head of Paid Service

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